

Suggestion for members of assessment committee for PhD thesis and public defence

Purpose and background:

§ 14 of the Regulations on the degree of philosophiae doctor (PhD) at Kristiania University College describes the requirements set for appointment of an evaluation committee for the PhD thesis and public defence.

The requirements for composition of the assessment committee are described as follows:

“The evaluation committee must normally be composed such that;

- both genders are represented
- at least one of its members is not affiliated with Kristiania University College
- at least one of the members does not have their main position at a Norwegian institution
- all members have a PhD or equivalent qualifications in the discipline
- the majority of the evaluation committee are external members
- if possible, one of the members is from a relevant institution outside of Norway

If exceptions are made from these criteria , an explanation must be provided stating the grounds for this.

The supervisors must present three suggestions within each category of committee member.

The suggestions should be listed in order of priority.

When prioritizing the suggestions, special attention should be paid to ensure that both genders are represented.

A short, well-founded reasoning should be written for each suggested member, describing why they are suggested and what their scientific background is.

The suggested internal member of the committee will hold the role of committee leader. The supervisors must indicate which of the external members are suggested as first opponent and which is suggested as second opponent at the public defence.

The suggested persons must all be considered impartial in accordance with the Public Administration Act §§6-10 on impartiality. It is the supervisor’s responsibility to make the initial assessment of the suggested members’ impartiality. Once an official invitation has been sent to the selected members, each individual member will be asked to complete a declaration of impartiality.

Att. School of Doctoral Studies

DATE

Suggestion for members of the assessment committee for CANDIDATE doctoral thesis and public defence.

CANDIDATE, a candidate in the PhD programme PROGRAMME at Kristiania University College, is nearing completion of HIS/HER thesis based on the project entitled TITLE OF THESIS. In this regard we, the candidate's supervisors, suggest the following persons as members of the committee responsible for assessing the thesis.

The suggestion is made in accordance with the current guidelines for the PhD programme, ref. e-mail dated DATE, sent by PhD coordinator. This entails that relevant names are suggested for at least one committee member employed at an international university/university college, one committee member employed at a Norwegian OR international university/university college, and one committee member employed at Kristiania University College.

The members have been suggested bearing in mind that the committee as a whole must fulfil the following criteria:

1. High competence within the academic field of ACADEMIC FIELD
2. High competence within the academic specialization SPECIALIZATION
3. High competence within relevant research methodology

Researcher/professor employed at an international university/university college

One of the following three individuals is wanted on the assessment committee. All three are well suited to assess the project CANDIDATE has completed, but we suggest that they are asked in the following order; XX, XX, XX.

NAME, TITLE, PHD, INSTITUTION, E-mail address

Dr. XX is employed at INSTITUTION, and is *[an experienced researcher, instructor and supervisor within the academic field of *ACADEMIC FIELD*. In her/his knowledge contributions, (s)he has focused on combining theory and empirical research within *ACADEMIC AREAS*. In her/his own research, (s)he displays a particular interest in *ACADEMIC AREA* and *ACADEMIC AREA* – which I s at the core of xx research. Dr. XX has high competence in methodology and research methods connected to the relevant research methodology, and has supervised several PhD candidates within the relevant research area.]*

NAME, TITLE, PHD, INSTITUTION, E-mail address

Dr. XX is employed at INSTITUTION, and **see previous example text**

NAME, TITLE, PHD, INSTITUTION, E-mail address

Dr. XX is employed at INSTITUTION, and **see previous example text**

Reseracher/professor employed at a Norwegian OR international university/university college

One of the following three researchers is wanted on the assessment committee. All three are well suited to assess the project **CANDIDATE** has completed, but we suggest that they are asked in the following order; **XX, XX, XX**.

NAME, TITLE, PHD, INSTITUTION, E-mail address

Dr. **XX** is employed at **INSTITUTION**, and **see previous example text**

NAME, TITLE, PHD, INSTITUTION, E-mail address

Dr. **XX** is employed at **INSTITUTION**, and **see previous example text**

NAME, TITLE, PHD, INSTITUTION, E-mail address

Dr. **XX** is employed at **INSTITUTION**, and **see previous example text**

Internal representative/leader of the assessment committee

As the Internal representative/leader of the assessment committee, one of the following is wanted:

NAME, TITLE, PHD, Kristiania University College.

Professor **XX** is employed at **SCHOOL**, Kristiania University College. *[Her/his research focus has been on ACADEMIC AREA in different contexts and disciplines. Her/his work within ACADEMIC SPECIALIZATION makes her/him especially relevant for this assessment committee. (S)he has experience from various research environments and from research projects with various disciplinary approaches, which can contribute in a positive way to their role as administrator of an assessment committee.]*

NAME, TITLE, PHD, Kristiania University College.

Professor **XX** is employed at **SCHOOL**, Kristiania University College. **See previous sample text**

SUPERVISOR

CO-SUPERVISOR