



TH Köln - University of Applied Sciences - Fact Sheet

Name of Institution Technische Hochschule Köln (TH Köln)

Addresses

Technische Hochschule Köln
Gustav-Heinemann-Ufer 54
50968 Köln
Germany

Department of International Affairs
Claudiusstr. 1
50678 Köln
Germany

University Governance

President of TH Köln
Prof. Dr. Stefan Herzig

Vice President for Academic Affairs
Prof. Dr. Sylvia Heuchemer

**Vice President for Financial Affairs
and Human Resources**
Dr. Ursula Löffler

**Vice President for Research and
Knowledge Transfer**
Prof. Dr. Klaus Becker

**Head of the Department
of International Affairs**

Ms. Christina Brey
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**Erasmus Code
PIC Number
ECHE Number
OID**

D KOLN04
998122629
Please find ECHE and EUC number [online](#)
E10199785

Get Connected!

TH Köln

@th_koeln

@th_koeln

Department of International Affairs



International Affairs TH Köln

@thkoeln_international

@IA_at_THKoeln



We're here for you!

The Department of International Affairs is made up of:

Director

Ms. Christina Brey

Strategic Projects

Ms. Julia Schneider

Information Desk and Office Management

Ms. Katarzyna Szemlet

Finances and Delegations

Ms. Stefanie Witzoreck

International Mobility

Mr. Jan Müller

Ms. Jennifer Hartmann
Ms. Alice Herma
Ms. Janina Knöll
Mr. Christian Riechel
Mr. Jörg Schmitz-Michiels

International Degree-Seeking Students

Mr. Stephan Herma

Ms. Larissa Busch
Ms. Christina Düring
Ms. Lis Dagny Ohlsen
Ms. Elin Petersson
Ms. Kristina Plaga
Ms. Kathrin Sturmhöfel

International Scholar Services

Ms. Martina Brüderle

We look forward to helping you navigate your stay at our university.
Find out more on the following pages about our roles and how we can help you.

**Technology
Arts Sciences
TH Köln**

International Mobility Division - Erasmus and Overseas

Deadline for Sending Student Nomination

Winter Semester

Nomination deadline: April 15th
Application deadline: May 1st

Summer Semester

Nomination deadline: October 15th
Application deadline: November 1st

Please nominate your students in our Mobility Online platform.

For questions regarding the online nomination, please contact: mobility@th-koeln.de

Language Requirements

Although some classes are held in English, most classes are in German. We therefore recommend you have a B1 proficiency in German for the majority of our programs. We ask students to upload their language certificate on our mobility platform. A list with programs that are completely taught in English, can be found [here](#).

Semester Dates

Winter Semester: officially from **September 1st to February 28th**

Summer Semester: officially from **March 1st to August 31st**

Please see the academic calendar following this [link](#).

Info for Incoming Students

Detailed information can be found [here](#).

Contacts

Mr. Jan Müller

- Head of International Mobility Division
- Student Mobility and Cooperation Agreements Asia, Australia and New Zealand
- Staff Mobility
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Ms. Jennifer Hartmann

- Incoming Exchange Student Coordinator
- Administrative Contact Person for International Students During the Mobility
- EWP Contact Person
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Ms. Alice Herma

- Erasmus Mobility Coordinator for Outgoing Internships
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Ms. Janina Knöll

- Erasmus Institutional Coordinator
- Incomings (Erasmus) Nominations
- Erasmus Inter-Institutional-Agreements
- EWP Contact Person
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Mr. Christian Riechel

- Erasmus International Credit Mobility Coordinator (ICM/KA 171)
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Mr. Jörg Schmitz-Michiels

- Student Mobility and Cooperation Agreements Africa and the Americas
 - Study and Internships in non-European Countries
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Faculty Contacts

Can be found in the left column of [this website](#) for each faculty.

Exchange Student Timeline

First Steps



Nomination by the partner university*



Confirmation Email



Mobility Online Application



Administrative & Academic Review

Before Coming



Letter of Admission



GDPR Form



Health Insurance
More Info



Visa (if applicable)
More Info



Semester Fee
More Info



Semester Ticket
More Info



Accommodation
More Info



Arrival
More Info

In Cologne



Welcome Event



Get to know the facilities



Enrollment at TH Köln
More Info



Registration
More Info



Make friends



Student ID card
More Info



Bank account (optional)



Course Selection and Exam Registration (at faculty or online)



* If you have any questions, please contact incomings-exchange@th-koeln.de

Useful Information for Students

Nomination

Your coordinator or professor should officially nominate you via Mobility Online.

Application Deadline

May 1st for the upcoming winter semester
November 1st for the upcoming summer semester

Application Steps

Once your coordinator at your home university has nominated you via our platform, you will receive an email with a registration link for your **Mobility Online** application as well as other vital information on several topics (e.g. your faculty).

Make sure to complete your personal data, indicate an emergency contact (**this cannot be yourself!**), upload a photo as well as a language certificate. In case you are a native speaker or studying in English, please upload a document mentioning this.

Once the registration has been formally checked, you will be able to upload your application documents. As soon as the documents have been checked by the faculty, you can print out your letter of admission and start preparing your **digital enrolment**.

The Learning Agreement is mandatory for ERASMUS students.

This is a 3 part system, more information can be found [here](#).

All other students do not have to submit a Learning Agreement.

Practical Information

Settling into your semester abroad comes with several very important steps, such as: **registering as a resident** in the city, determining **health insurance** (German health insurance is *required* by the German government for non-EU students), opening a **bank account**, **visa** or **residence permit** application, etc. **A guidebook with detailed information on these subjects and more can be found [here](#).**

MultiCa/ Semester Fee

Students will have to pay the semester fee of about € 280. This fee covers public transportation in the whole North Rhine - Westphalia region. Students will receive their MultiCa (earliest March/September 1st) and only after having uploaded a valid proof of health insurance in Mobility Online. The MultiCa is their student card and valid in our library and university restaurants. Please find more information in our Welcome Guide, which can be downloaded [here](#).

Accommodation

Unfortunately, TH Köln does not offer on-campus dormitories.

Detailed information on how to get accommodation in Cologne/ Gummersbach can be found in the "**Just Arrived**" guidebook. Students can apply at the **Kölner Studierendenwerk** (KSTW), which offers student accommodation.

Please apply early and be open for more than one choice to make sure you get a room, even if it is not in the location you would have preferred! If you do not get a room in student housing, there are **other options** such as subletting rooms in shared flats.

Grading System

Pass/fail. Exchange students get grades based on the German grading system: 1 (excellent) - 5 (not sufficient).
