

## Submission guidelines WIL25

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### Author responsibilities

The paper you submit should be original. That means it should not have been published before in its current form. If substantial element of your paper has been previously published, you need to declare this to the Scientific Review Committee upon submission.

Before you submit your paper, it's important you read and follow the guidelines below.

- Article files should be provided in Microsoft Word format.
- Paper length: 2000 words (excluding heading, authors and references).
- The paper shall not include abstract.
- Title in 14-point Times New Roman, bolded, centered.
- Authors' name in 10-point Times New Roman, bolded, centered.
- Authors' affiliation in 10-point Times New Roman, italicized, centered.
- Authors' e-mail address in 10-point Times New Roman, italicized, centered.
- Headings in 10-point Times New Roman, bolded.
- Sub-headings in italicized 10-point Times New Roman.
- Text should be single-spaced in 10-point Times New Roman.
- References heading in 10-point Times New Roman, bolded.
- Reference list should be single-spaced in 10-point Times New Roman - Harvard Style.
- All figures should be supplied at the highest resolution/quality possible with numbers and text clearly legible.
- All figures should be numbered consecutively with Arabic numerals and have clear captions.

Headlines:

Research paper should include at least introduction, theoretical foundation, discussion and conclusion. The paper may include methodology, empirical data or description of practice, or conceptual discussion.

Practice based paper should include at least introduction, description of practice, discussion and conclusion. The paper may include theoretical framework, empirical data.

### The submission and review process

All manuscripts should be submitted through EasyChair.

The Scientific Review Committee will send your paper to two independent referees for double peer review. Once the reviewers have provided their feedback, the Scientific Review Committee will decide to accept your manuscript, request minor revisions, or decline your work. You will then receive information of acceptance and feedback 2<sup>nd</sup> of May 2025.

When your paper has been accepted you must make adjustment needed according to feedback from Scientific Review Committee and submit an updated version via the Easy chair system within 15<sup>th</sup> of August.

**Questions about the submission process?**

Do not hesitate to contact professor Per Lauvås, [Per.Lauvas@kristiania.no](mailto:Per.Lauvas@kristiania.no)