



Assumption University

Educating Intelligences and Active Minds to Change the World



Student Exchange Program Information Sheet



Contact Information	
Mailing Address	Office of Graduate Studies, Assumption University Hua Mak Campus, Assumption Building (‘A’ Building), 3rd floor, Bangkok 10240 Thailand
Telephone & Fax	Tel. (662) 3004543-62 Ext.1360-61 Fax.(662) 7191521
Website	Assumption University Website : http://www.au.edu Graduate Studies related website : http://www.grad.au.edu
Contact Person, title and email address	Ms. Sansanee Aranyanak Khlaewkhla International Program Coordinator Office of Graduate Studies Email: sansaneerny@au.edu Tel. (662) 3004543-62 Ext.1310 Ms. Jidapa Tweepphoncharoen Office of Graduate Studies Email: jidapatwp@au.edu Tel. (662) 3004543-62 Ext.1310



Academic & Course Related Information	
Maximum Credits per Semester	Maximum 4 subjects (12 credits). *If students who wish to register the course more than 4 subjects. The student's tuition fees responsibility.
Grading System	<p>Standard grading system with A, B, C, D and F</p> <p>Grading with "S" for Satisfactory or "U" for Unsatisfactory Grading with "W" for Withdrawal with Permission Grading with "WP/IP" for Work in progress Grading with "R" for Course repeated later Grading with "W" for Withdrawal with Permission Grading with "WF" for Withdrawal with F Withdrawal from course after time limit</p> <p>Grading with "TR" for Transferred Credits Grading with "NR" for No Report Grading with "AUD" for Audit and non-credit Grading with "I" for Incomplete, used in case a student fails to complete his/her assignment within the time limit or is absent from the examination with approval from the University due to exceptional reasons.</p>

Admission	
Application Deadline(s) for Admission	1st trimester : End of June 2nd trimester : End of October 3rd trimester : End of February
Trimester Commences	1st trimester : September - December 2nd trimester : January - April 3rd trimester : May – August
Application Requirements	<p>Minimum GPA Requirement : 2.00 on 4.00 scale</p> <p>Requirement documents;</p> <ol style="list-style-type: none"> 1. A completed application form 2. Statement of purpose and goals – describes the purpose and goals of his or her exchange 3. An official transcript of academic records (to be issued by the institute presently being attended) 4. A copy of passport 5. Three 1-inch-colored photos (with blue background) taken no more than six months in polite attire or a civil servant's uniform, signed on the reverse side, one of which should be attached to the application form.
Compulsory fees for International students	Activity fees : 15,000 THB *The Activity fees payment is not refundable and Fees are subject to change without notice.
Language courses for exchange students	Thai language courses.



Housing/Accommodation	
On campus housing	<p>Assumption University, Hua Mak campus (C building) Price : 7,000-7,500 Baht/month (include utility bills)</p> <p>*If students would like to stay on campus housing, they need to inform coordinators two months in advance.</p> <p>Please contact : Ms. Sansanee Aranyanak Khlaewkhla International Program Coordinator Office of Graduate Studies Email: sansaneerny@au.edu Tel. (662) 3004543-62 Ext.1310</p>
Off campus housing	<p>Moreover, The coordinators are willing to assist the students for recommendations of apartments/hotels within walking distance to the university as follows:</p> <p>Lotus House Apartment Price : 2,800 – 4,500 Baht/month Tel : 082-6885553</p> <p>CASA Boutique Mansion Price: approximately 3,500 – 5,000 baht/month Tel: 02-300-0550 E-mail: casamansion.bkk@gmail.com</p> <p>ABAC Condo Price : 4,500-6,000 Baht/month Tel : 02-7192868-9 Email : abac_ab@hotmail.com</p> <p>Inspire Place ABAC-Rama IX Price : 6490-18,000 Baht/month Tel : 02-3006241 Email : inspire4rent@gmail.com</p> <p>Lumpini condo Price 7,000-12,000 Baht/month Tel : 02-3000500-1 Email : siprannida@lpn.co.th</p> <p>Condo U Price : 8,000-10,000 Baht/month Tel : 02-6524000</p> <p>Bangkok Inter Place Hotel Price : approximately 20,000 THB per month Tel : 02-3190330 Email : reservation@bangkokinterplace.com</p>



Insurance and Visa Information	
What kind of insurance do students enter?	All international students are required to hold the insurance provided by the University. Students should insure personal belongings before coming to the University, unless this insurance is already provided in residences. In certain circumstances, students may also be required to take out other types of insurance - for example, health insurance while on overseas placement.
Do students need a study visa?	For one-trimester students: YES
How do students obtain a visa?	Thai Embassy / Consulate

Others	
Getting to University	<p><u>From the Suvarnabhumi Airport</u></p> <ul style="list-style-type: none"> • Public taxi or limousine service (available 24 hours) <p>Limousine service counter can be found at baggage claim hall as well as arrival hall. To take public taxi, contact Taxi Counter on 1st floor near entrances 4, and 7.</p> <ul style="list-style-type: none"> • The Airport Link (Suvarnabhumi Airport Rail Link) <p>The line provides service between Phayathai station to the end terminal at Suvarnabhumi Airport within 30 minutes. It provides service from 06.00 to 24.00 everyday. Students have to get off at Hua Mak station(A4) and continue by public taxi to university.</p>
Cost of living	<ul style="list-style-type: none"> - Housing: 4,500 – 15,000 THB approx. - Meals : 8,000 THB approx. - Transportation : 2,000 THB approx. <p>Total 20,000 THB/month</p>
Facilities and Services	<p>LIBRARY</p> <p>Each Assumption University campus maintains a large library with over 500,000 volumes total and subscribes to about 1,700 journals and periodicals. In addition to the study facilities provided for students and instructors in the main libraries, there are reading areas in many other locations. These include the Catholic Education Council Library, the Catholic Library, the graduate student lounge, the Guidance and Counseling Library, the Faculty Lounge and the International Center.</p> <p>COMPUTER LAB</p> <p>The Office of Information Technology Services (ITS) strives to acquaint students with the use of computers as tools for working with large</p>



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quantities of information in an advanced technological environment. Its general activities are under the direction of the Director of the Computing Center. In addition to supplying instructions on the use of computers to students and faculty, the Center also assists them with class work and research activities involving complex computations and intricate data processing.

AU INTERNET SERVICE

Assumption University operates local and international networking systems to provide full Internet access for all students, faculty and staff members. Through the Internet, MBA students can access international libraries, universities, databases, journals and research papers, as well as communicate with professors, classmates, colleagues, and others worldwide. Thus, MBA students of ABAC are prepared to enter the information society where networking will be the norm rather than the exception.

ABAC TRAVEL SERVICES (ATS)

The ATS office is the tourism service center to facilitate the students and faculty members' hotel and air ticket reservations, tours, and Meeting Incentive Convention & Exhibition (MICE).