

Lost diploma – application for a duplicate

Diplomas are routinely issued in digital format when a student has completed and passed a programme leading to a diploma, in accordance with the **Regulations concerning admission, courses of study, degrees and examinations at Kristiania University College** and the **Regulations concerning admission, courses of study, degrees and examinations at Kristiania Professional College**.

This form is only for graduates who no longer have access to their original paper diploma and need a duplicate. The application must state the reason for the request. A duplicate may only be issued if the original diploma has been permanently lost or destroyed. Supporting documentation must be provided, such as a police report, confirmation from an insurance company in the event of theft or fire, or any remaining parts of the original diploma if it has been damaged.

The fee for issuing a duplicate is NOK 1,000. Every page of the new diploma will bear a red stamp marked “Duplicate”.

I am applying for a duplicate diploma for the following programme:

Name:

Registered residential address:

Postal code / city:

Norwegian national identity number (11 digits):

Email:

Phone:

I hereby apply for a duplicate diploma for the following reason:

All fields must be completed, and supporting documentation must be attached for the application to be processed. Submit the application and attachments through the [contact form](#) on our website.

Place/date

Signature